

BUDGET & PERFORMANCE PANEL - WORK PROGRAMME

Matter for consideration	Detail	Officer responsible/ External	Expected date of meeting
Financial Monitoring (to include an update on the financial position of Salt Ayre as well as Commercial Properties)	Standard items reported to the Panel.		Quarter 1 – 10 th September 2019 Quarter 2 – 12 th November 2019 Quarter 3 – 18 th February 2020
Corporate Performance Monitoring (to include Compliments and Complaints Half Yearly Report as appropriate)	Standard items reported to the Panel.		Quarter 1 – 10 th September 2019 Quarter 2 – 12 th November 2019 Quarter 3 – 18 th February 2020
Key Performance Measures	Standard items reported to the Panel.	Chief Officer (Environment)	Quarter 1 – 10 th September 2019 Quarter 2 – 12 th November 2019 Quarter 3 – 18 th February 2020
Annual Stakeholder's Meeting (held at Morecambe Town Hall)	Arranged as part of the budget consultation process. Other organisations invited to present their budget proposals.		21 st January 2020
Treasury Management Strategy	The Panel's views to be sought regarding the proposed treasury management framework for 2019/2020.		18 th February 2020

Invitations to Cabinet Members

Cabinet Member(s)	Issue	Expected date of meeting
Relevant Cabinet Member(s) to be invited to attend.	Corporate Performance Monitoring. Financial Monitoring. Key Performance Measures.	Quarter 1 – 10 th September 2019 Quarter 2 – 12 th November 2019 Quarter 3 – 18 th February 2020

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All Members of Cabinet	Annual Stakeholder's Meeting.	21 st January 2020

Outstanding Briefing Notes

Matter for Consideration	Date Requested/additional detail	Officer Responsible	Date Circulated
Procurement Strategy	Further pre-scrutiny prior to the updated Procurement Strategy being presented to Cabinet. (Min. 8 (12 th July 2016) and 19 refers (8 th November 2016) – Action – briefing note to be provided).	Chief Officer (Resources)	To be considered in the new municipal year.